

**E-mail Policy:** In addition to the e-mail terms of use stated in the section titled Unacceptable Use Policy, the following rules and conditions also apply:

- 1. Check and remove your e-mail from the server on a regular basis, at least once a week.
- 2. We reserve the right to delete any e-mail from the server at any time but will generally only do so if the e-mail is more than two months old.
- 3. We reserve the right to filter all incoming or outgoing email for potentially destructive contents.
- 4. Do not consider Internet e-mail to be a secure means of communications. While no one other than system administrative personnel (throughout the Internet) would normally have access to e-mail messages, the content of a message is nothing more than plain text in readable form. If more security is required, consider using an encryption program to encrypt messages before sending. The recipient of the message must decrypt the message using an agreed upon method.
- 5. Do not consider Internet e-mail to be 100% reliable. While there are many safeguards built into the system, the Internet is not at all infallible. If you must know that a message got through, request the recipient of your messages to reply to

**Web Page Policy:** MLL Internet Service subscribers are permitted, with a subscription, storage space for a personal web page. MLL has the right to monitor these pages for usage and content. A web page found to be utilized for business advertising activities or promotion of any sort, will be subject to BC current monthly storage fees and/or the page will be, after twenty-four hour notification to the customer, removed.

MLL is held harmless from liability for personal web pages and their interruption of services or access to the page. The subscriber is responsible for backups to the site, as well as such elements as use, notification, and/or maintenance of trademarks, copyright, etc. MLL shall not be liable for consequential damages including but not limited to lost revenue, lost business opportunity, interruption losses, and/or any indirect or direct loss by this or any other system, interruption, or lack of access.

**Copyright Policy:** It is the subscribers' responsibility to respect the legal protection provided by copyright and license to programs, data, and other information accessible through our Internet services.

## 320-982-1000 | www.milaca.net



**Menu System Policy:** Milaca Local Link provides a menu system, located at <u>www.milaca.net</u> as a courtesy for our Internet service customers. The links placed at this location and on subsequent pages that leave our site do not indicate any endorsement or recommendation of the product or service that the linked-to-web site is providing. MLL is not responsible for the content, availability or organization related to such web sites. Inquiries of this nature must be directed to the party or parties responsible for a particular web site.

All links on the menu system are subject to review and approval by MLL, and they may add, remove or relocate links at any time. Please contact us if you have comments about the menu system.

## User Responsibility:

- 1. All subscribers of MLL Internet Service are responsible for anyone using there Internet connection to ensure they abide by this acceptable use policy.
- 2. All participating telephone companies and resellers are responsible for communicating this policy to the appropriate administrative authorities at all user sites connected to theirs via connections not directly supported by MLL Internet Service.
- 3. The ultimate responsibility for assuring the acceptability of use according to this policy is with the individual end-user that originates the communication.
- 4. All users are responsible for keeping up to date with the Acceptable Use Policy.
- 5. All users are responsible for maintaining their own system security, through use of a firewall or other security measures.
- 6. Users are responsible for maintaining their own Virus Protection. Viruses are a very real and dangerous threat and it is a necessity for Internet users to have some form of anti-virus protection. It is the Customers responsibility to keep their virus protection up to date and the customer is responsible for any damage caused by the virus. MLL is not responsible for any damages that occur to a customers system due to virus contamination.
- 7. Users of High Speed Internet connections are responsible for their own computer system(s) security. MLL does not provide firewall protection for any of its customers. It is the responsibility of the customer to install the proper firewall protection on their system(s) in order to protect themselves from potential security breaches (i.e. hackers). Because High Speed Internet connections are an always-on service and use publicly accessible IP addressing, the risk of someone infiltrating or compromising your computer system(s) is much greater. In no way shall MLL be liable to you for any damages of any kind as you assume all inherent risk and full responsibility for the security of your computer system (s). MLL strongly recommends that you install and properly configure a firewall to meet the security needs of your computer system(s).

**Enforcement:** MLL management will review alleged violations of this policy on a case-by-case basis. A violation may result in denying the user access to the network, termination of access to all services, and forfeiture of all fees paid. MLL will report evidence of illegal activities to the appropriate law enforcement authorities.

Policy Modifications: Milaca Local Link Internet Service reserves the right to modify this policy at any time.

Information: You may address any questions related to this Acceptable Use Policy to: Milaca Local Link, 270 10th St NE, MN 56353 · (320) 982-1000.

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